

## **Hispanic Heritage Center of Texas Kickoff Calendar**

June	2 <sup>nd</sup> Board Meeting Appoint Board Appoint Attorney
July	3 <sup>rd</sup> Board Meeting Appoint Board Appoint Committee Members Establish & Appoint Committees & Committee Members
August	4 <sup>th</sup> Board Meeting Review of By-Laws Review of Legal Filings Review of IRS 501c.3 Appoint Board Appoint Committee Members
September	5 <sup>th</sup> Board Meeting File State Corporation File IRS 501c.3
October	6 <sup>th</sup> Board Meeting Select Capital Campaign Firm Select Marketing Firm Begin Capital Campaign Locate Offices
November	7 <sup>th</sup> Board Meeting Review Architectural Prelims Review Sites Review Capital campaign goals
December	8 <sup>th</sup> Board Meeting Review Architectural Prelims Review Sites Review Capital campaign
January	Public Announcement HHCT Kickoff Capital Campaign